



GREATER NORTH FOUNDATION

March 23, 2026

REGULAR BOARD MEETING

9:30 A.M.

Greater North Foundation Main Office, 3603-53 St, Athabasca, AB

MINUTES: The regular monthly meeting of the Board of Directors of the Greater North Foundation was held at the Greater North Foundation Main Office in Athabasca, AB on March 23, 2026.

Directors in Attendance: Edward Duchesne, Patrick Ferguson, Brian Hall, Carol McArthur, Blair Norton, Darlene Reimer, Curtis Schoepp

Absent Director(s): Cheri Courtorielle, Omer Moghrabi

Personnel in Attendance: Wanda Parker, Sara Graling, Lindsay Wolanuk

Guest in Attendance: CA Carla Walker, Peterson Walker LLP

1. CALL TO ORDER:

Chair Hall called the meeting to order at 9:30 am.

2. AGENDA:

MOTION:

#396/03/26: Director Duchesne moved to adopt the agenda as presented.

CARRIED

3. MINUTES:

3a. February 2, 2026 Regular Board Meeting

MOTION:

#397/03/26: Director Ferguson moved to adopt the minutes from the Regular Board Meeting on February 2, 2026 as presented.

CARRIED

5. BUSINESS ARISING:

5a. Strategic Planning Workshop

CAO Parker provided an update regarding the upcoming Strategic Planning Workshop.

Received as information only

5b. Economic Impact Study

CAO Parker provided a copy of the Greater North Foundation Draft Social & Economic Impact Study completed by Nichols Applied Management Inc.

MOTION:

#398/03/26: Director Reimer moved to defer the review of the draft report to the next regular Board meeting, and to invite a representative from Nichols Applied Management Inc. to present the report at that time.

CARRIED

6. REPORTS:

6a. Chief Administrative Officer Report

CAO Parker presented CAO report.

Received as information only

6b. Manager Report Summary

CAO Parker presented the Manager Report Summary.

Received as information only

4. GUEST: Carla Walker, Peterson Walker LLP

4a. 2025 Audited Financial Statements

i) Lodge Operations

ii) Consolidated Statements

MOTION:

#399/03/26: Director Reimer moved to begin closed session at 10:58 a.m.

CARRIED

MOTION:

#400/03/26: Director Norton moved to end closed session at 11:03 a.m.

CARRIED

MOTION:

#401/03/26: Director Schoepp moved to write off arrears to bad debts, with a total bad debt expense of \$9881.

CARRIED

MOTION:

#402/03/26: Director Duchesne moved to approve the audited financial statements as presented.

CARRIED

7. FINANCIAL INFORMATION:

7a. Financial Manager Report

Financial and Operations Manager Graling presented the Financial Manager report.

Received as information only

7b. 2026 Requisition (2025 Deficit)

CAO Parker and Financial and Operations Manager Graling presented the proposed 2026 Requisition.

MOTION:

#403/03/26: Director Ferguson moved to accept the requisition for 2026 as presented.

CARRIED

7c. ATB Business Online Access

Financial and Operations Manager Graling recommended the Board approve the appointment of CAO Wanda Parker as the Corporate Administrator for the Greater North Foundation Business account with ATB Financial to support online business banking.

MOTION:

#404/03/26: Director McArthur moved to appoint Wanda Parker as the Corporate Administrator to support online business banking with ATB Financial.

CARRIED

8. NEW BUSINESS:

8a. 2026 Average Market Rents

CAO Parker presented the proposed 2026 Average Market Rents for Board approval.

MOTION:

#405/03/26: Director Duchesne moved to approve the 2026 Average Market rental rates as proposed and supported by information collected by the administration.

CARRIED

8b. 2026 Maximum Rents for Self-Contained Units

CAO Parker presented the proposed 2026 Maximum Basic Rental rates for Seniors Self-Contained units for Board approval.

MOTION:

#406/03/26: Director Reimer moved to approve the 2026 Maximum Basic Rental rates as proposed for Seniors Self-Contained housing units.

CARRIED

8c. ASCHA Convention/Trade Show – Voting Delegation Authorization

CAO Parker inquired whether any members of the Board would be interested in serving as the voting delegate for the Greater North Foundation at the 2026 ASCHA Convention.

MOTION:

#407/03/26: Director McArthur moved to appoint Director Duchesne as Greater North Foundation voting delegate at the 2026 ASCHA Convention & Trade Show.

CARRIED

8d. 2026 Budget Approval Letter from ALSS

CAO Parker provided the Board with the 2026 Budget Approval letter from Alberta Assisted Living and Social Services for information purposes.

Received as information only

8e. Lodge Admission – Prioritization Criteria

CAO Parker presented proposed amendments to the Greater North Foundation Seniors Lodge Accommodation prioritization criteria that reflect the changes outlined in Ministerial Order #2026-005.

MOTION:

#408/03/26: Director McArthur moved to approve the amendments recommended by Administration to the current Lodge admission priority rating criteria, aligning them with the changes outlined in Ministerial Order #2026-005.

CARRIED

8f. Bridge to Income Funding – Continuing Care Type B

CAO Parker provided the Board with preliminary information regarding the Bridge to Income Funding – Continuing Care Type B program for information purposes.

Received as information only

8g. Ministerial Order No. H:004/2026 Schedule A Amendment

CAO Parker provided the Board with the Ministerial Order No. H:004/2026 Schedule A Amendment for information purposes.

Received as information only

8h. Proposed Subdivision - Athabasca

CAO Parker provided the Board with the correspondence regarding a proposed subdivision in the Town of Athabasca for information purposes.

Received as information only

9. Next Regular Meeting:

DATE: May 25, 2026

TIME: 9:30 a.m.

PLACE: Wildrose Villa, Boyle, AB

10. ADJOURNMENT

Chair Hall adjourned the meeting at 12:15 p.m.



Chair – Brian Hall



Vice Chair – Patrick Ferguson