



GREATER NORTH FOUNDATION

February 2, 2026
REGULAR BOARD MEETING
9:30 A.M.

Lacalata Lodge, 9118 Beaverhill Road, Lac La Biche, AB

MINUTES: The regular monthly meeting of the Board of Directors of the Greater North Foundation was held at Lacalata Lodge in Lac La Biche, AB on February 2, 2026.

Directors in Attendance: Edward Duchesne, Patrick Ferguson, Brian Hall, Carol McArthur, Blair Norton, Darlene Reimer

Absent Director(s): Cheri Courtorielle, Omer Moghrabi, Curtis Schoepp

Personnel in Attendance: Wanda Parker, Sara Graling, Lindsay Wolanuk

1. **CALL TO ORDER:**

Chair Hall called the meeting to order at 9:40 am.

2. **AGENDA:**

Chair Hall requested that item 6.e. Draft Requisition be moved to 8.d. in Closed Session.

MOTION:

#384/02/26: Director Norton moved to adopt the agenda as amended.

CARRIED

3. **MINUTES:**

3a. December 8, 2025 Special Board Meeting

MOTION:

#385/02/26: Director Reimer moved to adopt the minutes from the Special Board Meeting on December 8, 2025 as presented.

CARRIED

4. **BUSINESS ARISING:**

4a. Strategic Planning Session Update

CAO Parker provided an update regarding the upcoming Strategic Planning Session.

Received as information only

4b. Economic Impact Study Update

CAO Parker provided an update regarding the engagement of contractors to conduct an Economic Impact Study.

Received as information only

5. REPORTS:

5a. Chief Administrative Officer Report

CAO Parker presented CAO report.

Received as information only

5b. Manager Report Summary

CAO Parker presented the Manager Report Summary.

Received as information only

6. FINANCIAL INFORMATION:

6a. Financial Manager Report

Financial and Operations Manager Graling presented the Financial Manager report.

Received as information only

6b. Administration 2026 Proposed Budget

CAO Parker and Financial and Operations Manager Graling presented the proposed Administration budget for 2026.

MOTION:

#386/02/26: Director Norton moved to direct administration to review Greater North Foundation employee benefits and provide a report to the Board.

CARRIED

6c. Lodge 2026 Proposed Budgets

CAO Parker and Financial and Operations Manager Graling presented the proposed Lodge budgets for 2026.

MOTION:

#387/02/26: Director Reimer moved to table the budget discussion and approval until after item 8d. has been discussed.

CARRIED

6d. 2025 Reserve Allocation

CAO Parker presented a proposal to allocate a portion of the 2025 LAP funding to the Capital Reserve account for future Seniors Lodge expansion needs.

MOTION:

#388/02/26: Director Norton moved to approve the transfer of a portion of the 2025 LAP funding to the Capital Reserve account for future Seniors Lodge expansion needs – utilizing the same formula as used in 2024.

CARRIED

7. NEW BUSINESS:

7a. 2026 ASHCA Convention & Trade Show

CAO Parker inquired about the Board's interest in attending the 2026 ASCHA Convention & Trade Show.

Received as information only

7b. Education Premium Policy

CAO Parker presented a draft policy to support and reward professional development and set the per hour premium amount.

MOTION:

#389/02/26: Director Duchesne moved to approve the implementation of the draft policy to support and reward professional development and set the per hour premium at \$1.00 per hour.

CARRIED

7c. Short Notice On-Call Premium Policy

CAO Parker presented a draft policy regarding short notice call in, including offering a premium per hour for shifts that meet eligibility criteria.

MOTION:

#390/02/26: Director McArthur moved to approve the implementation of the amended draft policy for short notice call in and offer a premium of \$3.00 per hour for shifts that meet the eligibility criteria. The policy will be approved for a one-year trial period and evaluated upon completion of the period.

CARRIED

7d. Housing Point Scoring – Special Circumstances Policy

CAO Parker presented the draft policy regarding the proposed amendment to the Housing Point Scoring Criteria under the Special Circumstances category.

MOTION:

#391/02/26: Director Reimer moved to approve the proposed policy and amendment to the Housing Point Scoring Criteria under the Special Circumstances category.

CARRIED

8. CLOSED SESSION:

MOTION:

#392/02/26: Director Ferguson moved to begin closed session at 2:07 p.m.

CARRIED

MOTION:

#393/02/26: Director Norton moved to end closed session at 3:03 p.m.

CARRIED

8c. ATIA Section 19 (1) – Disclosure harmful to business interests of a third party (Contractors)

MOTION:

#394/02/26: Director Norton moved to support the administration's recommendation to provide Keeps Mechanical Services with written notice that their services for the remainder of the winter season will not be required, and to pay the invoices from Keeps Mechanical Services with the following deductions:

- A) Deduct the road control cost of \$2587.50 from #2026-100
- B) Deduct the road control cost of \$2587.50 from #2026-102
- C) Reduce the payment from Wildrose Villa by \$3000.00 to account for the estimated cost to repair concrete damages caused by the contractor at the front entrance of Wildrose Villa

CARRIED

6. Financial information (continued)

MOTION:

#395/02/26: Director Reimer moved to approve the 2026 Administration and Lodge budgets as amended.

CARRIED

9. Next Regular Meeting:

DATE: March 23, 2026

TIME: 9:30 a.m.

PLACE: Main Office 3603-53 St, Athabasca, AB

10. ADJOURNMENT

Chair Hall adjourned the meeting at 3:06 p.m.



Chair – Brian Hall



Vice Chair – Patrick Ferguson