



GREATER NORTH FOUNDATION

Application for Supportive Living Lodge Accommodations

FREQUENTLY ASKED QUESTIONS (FAQ's)

1. Who is eligible for the Supportive Living Lodge Accommodations?

- a. Must be functionally independent with or without the assistance of existing community-based services and would not otherwise be appropriately provided for in a health care facility.
- b. Must be a Canadian citizen, individual lawfully admitted into Canada for permanent residence, or refugees sponsored by the Government of Canada, or individuals who have applied for refugee or immigration status and for whom private sponsorship has broken down.
- c. Must be 65 years of age or older. Applicants under the age of 65 may be considered under special circumstances and with approval from the CAO or Board of Directors.

2. What is the Greater North Foundation's service area?

The Greater North Foundation (GNF) provides a variety of housing options within the boundaries of the Athabasca County, Lac La Biche County, Town of Athabasca, and the Village of Boyle. Lodge accommodations are offered in the Town of Athabasca (Pleasant Valley Lodge), Village of Boyle (Wildrose Villa) and Lac La Biche County (Lacalta Lodge).

3. Do I need to answer all the questions on the application?

YES, all questions and required documentation must be supplied for the application to be processed. If a question does not apply to your situation, please indicate N/A in that section.

4. What documentation is required with this application?

Please refer to the attached checklist for the required documentation.

5. How long will it take for my application to be reviewed/processed and approved.

Once the application is completed in full and all required documentation is received, Greater North Foundation (GNF) personnel will determine your eligibility by reviewing your application, conduct an in-person interview, and determine your need based on the priority rating criteria. If you meet all eligibility criteria you will be placed on the waiting list. Acceptance to the facility is not based on first come first serve, but by priority need as assessed by the organization. There is no guaranteed timeline for placement to a GNF facility.

6. Are Pets Permitted?

NO, pets are not permitted to reside in any lodge accommodations managed by the Greater North Foundation. Pets may be allowed to visit providing pets are restrained and monitored during their visit.

7. How much will I be paying for rent if my application is accepted?

Room and board rates are approved annually by the Board of Directors and are based on the cost to operate. Subsidies may be applicable depending on individual income levels. The Greater North Foundation operates under the Alberta Housing Act and governing legislation. We are required to ensure that each resident is left with a disposable income after paying their room and board charges. The disposable income amount is determined and set by the Assisted Living and Social Services (ALSS) department.

8. What is all included in my monthly charge?

The monthly room and board charge includes: a spacious unit including full washroom facilities, basic furniture, microwave and mini fridge, meals and snacks, activities, housekeeping, laundry, and access to all common areas. Parking and satellite are available for an additional fee. Telephone set up and charges are the responsibility of each resident.

9. Where do I send my completed application?

Where to send your application will depend on which location and facility you are interested in. Mailing addresses will be provided in the attached application documents.

ALL FACILITIES ARE SMOKE FREE ENVIRONMENTS – Smoking is allowed in outside designated areas only.



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REQUIRED DOCUMENTATION CHECKLIST

The following documentation must be provided in order for us to access your eligibility for lodge accommodations with the Greater North Foundation:

Completed Application Form

Medical Assessment Report - (Valid for 6 months)

Most recent Notice of Assessment (NOA) for each applicant

If an applicant is not a Canadian Citizen, proof of residency/refugee status must be provided

Copy of valid Alberta Personal Health Care card

PLEASE NOTE:

- The Notice of Assessment **MUST** include: name of applicant; file year; and financial information including line 15000 (Total Income) and line 43500 (Income Taxes Payable).
- If the required information is not provided, we will be unable to process your application
- Further documentation may be required based on individual circumstances.

INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED

THE GREATER NORTH FOUNDATION MAY REQUEST PROOF OF THE FOLLOWING INCOME AT A LATER DATE IF DEEMED NECESSARY TO COMPLETE THE ASSESSMENT OF YOUR APPLICATION:

- Canada Pension Plan (CPP)
- Old Age Security (OAS)
- Guaranteed Income Supplement (GIS)
- Alberta Seniors Benefit (ASB)
- Private Pension information
- Other Investment Income earned
- 3 months of bank statements (from all banking institutions you have an account with)



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PLEASE NOTE: *It is your responsibility to keep your application current and up to date with pertinent information. This application will be valid for six (6) months. An updated application and medical report will be required after the six-month period to ensure the most up to date information is considered in the application and acceptance process.*

If we are unable to make contact with you after six months (6) your application will be removed from the waiting list.

PLEASE PRINT:

Section 1 – APPLICANT INFORMATION

1. Applicants Name:

(Last Name)

(First Name)

Date of Birth:

Are you a: Canadian Citizen Landed Immigrant Other (please list)

Alberta Health Care Number:

Contact Phone Number: Email:

Alternate Phone Number:

2. Marital Status: Single Married Widowed Divorced Other

3. Alternate Contact/Next of Kin or Responsible Person:

Name:

(Last Name)

(First Name)

Relationship to Applicant:

Contact Phone Number: Email:

4. Present Address of Applicant:

(P.O. Box/ Apartment No. / Street)

(City/Town/Village)

Province

(Postal Code)



Section 2 – RESIDENCY

1. How long have you resided in the Greater North Foundation service area?

5 yrs or less 6-10 years more than 10 years

2. If you do not currently reside within the Greater North Foundation service area, have you resided within the service area in the past?

YES No

If yes, please provide information relating to your past residency:

3. If NO to the question above, do you have immediate family members who currently reside in the Greater North Foundation area that you rely on for personal and medical needs?

YES No

Section 3 – INCOME INFORMATION

NOTE: COPIES OF THE MOST RECENT NOTICE OF ASSESSMENT ARE REQUIRED (NOA)

1. Please provide the amount listed on line 15000 and 43500 of your most recent Notice of Assessment

	<u>Line 15000</u> <i>(Total Income)</i>	<u>Line 43500</u> <i>(Income Tax Payable)</i>
Notice of Assessment Amount	\$	\$

2. Please identify all sources of income applicable to each applicant.

- Old Age Security
- Guaranteed Income Supplement
- Canada Pension Plan
- Alberta Seniors Benefit
- Private Pension
- Investment Income
- Other Income: (Please Specify)
- Other Income: (Please Specify)

3. From the Income Sources listed above, please provide your highest source of income.

4. Is applicant able to meet the cost of room and board from their own resources? YES No

If No, state alternate arrangements for payment of room and board costs:



Section 5 – APPLICANT’S DECLARATION & CONSENT

This application cannot be processed if it is not authorized by the applicant or legal representative.

1. I understand that this is an application for lodge accommodations and not an agreement on the part of **GREATER NORTH FOUNDATION**, or its agents, to provide me with lodge accommodation.
2. I understand that, if I am accepted for lodge accommodation and my physical or mental health needs change to the extent that additional medical support or services are required, I will need to explore alternative accommodation options that are better equipped to meet my evolving care needs.
3. I understand that should my application be accepted, I will be required to sign a Contract for Lodging Agreement with the Greater North Foundation and agree to all rules and regulations outlined in the contract.
4. I/we further acknowledge the right of **GREATER NORTH FOUNDATION**, or its Agents, at any time prior to the execution and delivery to me of a Contract for Lodging; to withdraw, or cancel, without penalty or liability for damages or otherwise, any prior approval of this application.
5. I/we authorize **GREATER NORTH FOUNDATION**, or its agents to investigate any or all of the statements made by me in this application, being fully aware that discovery of any false statement shall cancel any further consideration of my application.
6. I/we further agree that I am obligated to advise **GREATER NORTH FOUNDATION**, or its agents, in writing, prior to acceptance, of any significant changes of my personal or medical status that could impact my assessment for lodge accommodations.
7. I/we understand that failing to respond to requests by GNF for additional information or documentation may result in the application being delayed or declined.
8. **I/we understand that this information is being collected under the authority of the Protection of Privacy Act section 4(c) for the purpose of administering a supportive living lodge program. Any questions or concerns regarding the use and/or handling of my information should be directed to the Information Coordinator at 780-675-9660.**

Signature of Applicant/Legal Representative

Signature of Witness

Date



FOR OFFICE USE ONLY:

Applicants Name:

Reviewed by:

Title:

Date:

Government ID Verified (Including Age) of applicant:

(Acceptable ID sources: Alberta Health Care, Driver's License, Passport, Birth Certificate)

Date:

ID Source

Application Incomplete: Reasons:

Applicant Contacted on (date):

Application Accepted on (date):

Application Ineligible- Reason(s):

Application Reviewed on (date):

Applicant Declined Accommodations on (dates):

Application inactive (date):

Reason for Inactive: